

### **SCHEDULE 3**

The following pages set out the membership of the Council's Scrutiny Committees.

1. Economy and Resources Scrutiny Committee
2. Adults Scrutiny Committee
3. Health and Housing Scrutiny Committee
4. Children and Young People Scrutiny Committee
5. Communities and Local Services Scrutiny Committee
6. General Role of the Council's Scrutiny Committees
7. Monitoring and Co-ordination Group

## **ECONOMY AND RESOURCES SCRUTINY COMMITTEE**

<b>MEMBERSHIP</b>	
<b>DARLINGTON BOROUGH COUNCIL</b>  5 Conservative Group Members, 4 Labour Group Members, 1 Liberal Democrat Group Member and 1 Independent Member	5 x 4 x 1 x 1 x 0
<b>OTHER MEMBERS</b>	
<b>TOTAL MEMBERSHIP –</b>	11
<b>QUORUM –</b>	3

### **PROTOCOLS**

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

### **TERMS OF REFERENCE**

To undertake the Council's Scrutiny functions in relation to the following services

## RESOURCES PORTFOLIO

Financial Management within the Council, including the Medium-Term Financial Plan (MTFP), Treasury Management, Local Taxation and Risk Management and Insurance

Transformation and Business Model Implementation

The Council's Corporate Planning Process, including the Organisational Development Strategy (ODS), Performance Management and the Efficiency Programme

Corporate Landlord, property and estates management

Corporate Procurement

Information Communication Technology (ICT)

Human Resources

Health and Safety

Communications and One Darlington Magazine

## ECONOMY PORTFOLIO

Place Strategy, Policy and Performance

Planning and Related Policy

Economy and Housing Policy

Environment, Urban Design, Heritage and Sustainability

Climate Change

Development Management (Local Planning Authority matters)

Economic Development and Regeneration

- Employability
- Business Support
- Business Engagement
- Inward Investment
- Regeneration and Development
- Town Centre
- Environmental Health
- Building Control

## Building Services Division

### Housing Benefits

The Council's Customer Strategy and oversight of the Council's Customer Services and insight functions

Legal/Registrars and Democratic functions

The Council's Shared Services Partnership Xentrall

The Council's capital projects and design Services management

## ADULTS SCRUTINY COMMITTEE

MEMBERSHIP	
DARLINGTON BOROUGH COUNCIL  5 Conservative Group Members, 4 Labour Group Members, 1 Liberal Democrat Group Member and 1 Green Party Member	5 x 4 x 1 x 0 x 1
OTHER MEMBERS	
TOTAL MEMBERSHIP –	11
QUORUM –	3

### PROTOCOLS

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

### TERMS OF REFERENCE

To undertake the Council's Scrutiny functions in relation to the following services

## **ADULTS PORTFOLIO**

### **Adult Mental Health**

Mental Health Services for Older People, Mental Capacity Act / Deprivation of Liberty Safeguards, and Approved Mental Health Practitioners

Assessment and Reviews, Physical and Sensory Impairment, First Point of Contact, Safeguarding Adults, On-going and Complex Care and Occupational Therapy

Life Stages Service (26 years and above)

Day Services

Supported Living

Reablement

Learning Disability Services

## HEALTH AND HOUSING SCRUTINY COMMITTEE

MEMBERSHIP	
DARLINGTON BOROUGH COUNCIL  5 Conservative Group Members, 4 Labour Group Members, 1 Independent Group Member	5 x 4 x 0 x 1 x 0
OTHER MEMBERS	
TOTAL MEMBERSHIP –	10
QUORUM –	3

### PROTOCOLS

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

### TERMS OF REFERENCE

To undertake the Council's Scrutiny functions in relation to the following services

## **HEALTH AND HOUSING PORTFOLIO**

Public Health functions

Integrated Health Commissioning

NHS

Council Housing Services, including Lifeline and Homelessness

Dolphin Centre

Eastbourne Sports Complex

Sports and Physical Activity Programme



## CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE

<b>MEMBERSHIP</b>	
<p><b>DARLINGTON BOROUGH COUNCIL</b></p> <p>5 Conservative Group Members, 5 Labour Group Members, and 1 Green Party Member</p>	5 x 5 x 0 x 0 x 1
<p><b>OTHER MEMBERS</b></p> <p>Voting Members</p> <p>Non-voting Members</p>	<p>1 Church of England Diocese representative</p> <p>1 Roman Catholic Diocese representative</p> <p>3 Parent Governor representatives</p> <p>3 Community representatives</p> <p>1 Secondary Teaching representative</p> <p>1 Primary Teaching representative</p> <p>1 Further Education representative</p> <p>11-19 Partnerships representative</p> <p>Primary Schools Forum representative</p>
<b>TOTAL MEMBERSHIP –</b>	11
<b>QUORUM –</b>	3

## **PROTOCOLS**

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

The voting representatives shall always be included in the membership.

## **TERMS OF REFERENCE**

To undertake the Council's Scrutiny functions in relation to the following services

## **CHILDREN AND YOUNG PEOPLE PORTFOLIO**

Education

Adult and Community Learning

Children's Safeguarding and Assessment

Looked After Children (including fostering and adoption)

Care Leavers

Life Stages (0-25)

## COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE

MEMBERSHIP	
DARLINGTON BOROUGH COUNCIL  5 Conservative Group Members, 4 Labour Group Members, 1 Liberal Democrat Group Member and 1 Independent Group Member	5 x 4 x 1 x 1 x 0
OTHER MEMBERS	
TOTAL MEMBERSHIP –	11
QUORUM –	3

### PROTOCOLS

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

### TERMS OF REFERENCE

To undertake the Council's Scrutiny functions in relation to the following services

## **STRONGER COMMUNITIES PORTFOLIO**

Policing

Community Safety

Community Development

Community Grants

The Council's responsibilities  
for the Fire and Rescue  
Services

Street Scene Enforcement

Illegal Encampments

Private Sector Housing

Licensing of premises (except  
where delegated to the  
Licensing Committee)

Hackney Carriage and Private  
Hire Vehicles (except where  
delegated to the Licensing  
Committee)

Trading Standards and Animal  
Welfare

Co-ordination of the Council's  
responsibilities under the  
Floods and Water Act

Civil Contingencies and  
Emergency Planning

## **LOCAL SERVICES PORTFOLIO**

Street Scene Policy  
(refuse/recycling/street  
cleaning/grounds maintenance)

Crematorium and Cemeteries

Arboriculture

Countryside and Allotments

Parks, Open Spaces and Play  
Areas

Waste Management

Fleet Management and  
Maintenance

Head of Steam

Hippodrome

Events and Programming

Library Service

Strategic Arts

2025

Parking Enforcement

Transport Policy  
Transport and Highways Asset  
Management (roads, paths, rights  
of way, street lighting, traffic  
signals, signage)

CCTV

Transport and Highways Network  
Management and Improvement  
Schemes

Equalities

Road Safety

Voluntary Sector

Parking Policy

Supported Bus Services and  
Concessionary Fares

Sustainable Transport

## **GENERAL ROLE OF THE COUNCIL'S SCRUTINY COMMITTEES**

Within its terms of reference, the Scrutiny Committee will :-

review and/or scrutinise decisions made, or other action taken in connection with the discharge of any functions which are the responsibility of Cabinet (see Call-in procedures as set out in the Scrutiny Procedure Rules);

make reports or recommendations to the Council or Cabinet, with respect to the discharge of any functions which are the responsibility of Cabinet;

review or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are not the responsibility of the Cabinet; and

make reports or recommendations to the Council, or Cabinet, with respect to the discharge of any functions which are not the responsibility of Cabinet on matters which affect the Authority's area or the inhabitants of that area.

### **Policy Development -**

Within its terms of reference, the Scrutiny Committee will:-

assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;

conduct research, community and other consultation in the analysis of policy issues and possible options;

consider and implement mechanisms to encourage and enhance community participations in the development of policy options;

question Members of the Cabinet and/or Committees and Chief Officers about their views on issues and proposals affecting the area; and

liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

## **Review -**

The Scrutiny Committee may :-

review and scrutinise the decisions made by and the performance of the Cabinet, Committees and Council Officers, both in relation to individual decision, and over time;

review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;

question Members of the Cabinet, Committees and Chief Officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;

monitor and challenge performance of the agreed targets for the Community Strategy.

question and gather evidence from any other person (with their consent):

make recommendations to the Cabinet, appropriate Committees or Council arising from the outcome of the scrutiny process; and

review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the Scrutiny Committee and local people about their activities and performance.

In deciding what reviews are to be undertaken, Members will ensure that any work focuses on delivering outcomes and contributes to the strategic aims of the Council.

## **NOTES –**

### **Officer Support -**

Each Scrutiny Committee has a Lead Officer to support it, and, in the main, these Officers are from the relevant service delivery area.

Scrutiny Committees have access to any Officer or Member, who they feel may be able to assist in the review of any issue. They also receive support which is justifiable and is sufficient to provide both the administrative support and information required.

## **Role of the Chair -**

The Chair will ensure that Scrutiny is Member-led and is focused on delivering outcomes.

## **Finance -**

The Scrutiny Committees have no responsibility for the finances made available to them, the Monitoring and Co-ordination Group recommend resource allocation to the Assistant Director Resources

## **Annual Report -**

Scrutiny Committees must report to Full Council on their workings and make recommendations to the Monitoring and Co-ordination Group for future work programmes and amended working methods if appropriate. These reports should be monitored to ensure that the outcomes of each review undertaken have improved, or made suggestions to improve service delivery.